

NETWRIX EXCHANGE CHANGE REPORTER

ADMINISTRATOR'S GUIDE

Product Version: 7.1 September/2012

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1. INTRODUCTION

1.1. Overview

This guide contains an overview of the NetWrix Exchange Change Reporter functionality and features, and detailed step-by-step instructions on how to configure and use the product. For instructions on how to install the product and configure the target AD domain for monitoring, refer to <u>NetWrix Active Directory Change Reporter Installation and Configuration Guide</u>.

1.2. How This Guide Is Organized

This section explains how this guide is organized and provides a brief overview of each chapter.

- Chapter <u>1 Introduction</u> is the current chapter. It explains the purpose of this document, defines its audience and explains its structure.
- Chapter <u>2 Product Overview</u> contains an overview of the NetWrix Exchange Change Reporter functionality, lists its main features and benefits, and explains the product workflow. It also contains information on the product editions and a side-by-side comparison of their features.
- Chapter <u>3 NetWrix Enterprise Management Console Overview</u> provides a description of NetWrix Enterprise Management Console, which is an integrated interface for the most NetWrix products.
- Chapter <u>4 Managed Object</u> explains how to create and configure a Managed Object using the Managed Object wizard, and how to modify the Managed Object settings.
- Chapter <u>5 Data Collection</u> explains the NetWrix Exchange Change Reporter data collection workflow and contains detailed information on the Change Summary options and Sessions.
- Chapter <u>6 Reports</u> provides an overview of the Reports feature (including Snapshot Reporting), explains how to configure and view reports and contains report examples. It also contains step-by-step instructions on how to configure subscriptions to Reports.
- Chapter <u>7 Configuring Global Settings</u> provides instructions on how to configure the settings that will be applied to all existing Managed Objects and all NetWrix modules enabled for these objects.
- Chapter <u>8 Additional Configuration</u> provides a description of the product additional configuration options, such as enabling integration with SIEM solutions and excluding data types from data collection and product reports.
- <u>Appendix: Supporting Data</u> contains additional configuration information and a list of all documents published to support NetWrix Exchange Change Reporter.

2. PRODUCT OVERVIEW

Without argument, Microsoft Exchange is the most important IT infrastructure component in many organizations. Even one hour of email downtime can cost millions of dollars of lost revenue and credibility. Auditing changes to configuration settings in an Exchange environment is critical to ensure reliable email operation, security and compliance. Exchange servers, mailboxes, information stores, permissions and all other types of objects must be monitored on a regular basis to detect any changes, both authorized or not, and the full audit trail must be maintained for compliance and security incident investigation purposes.

NetWrix Exchange Change Reporter is an auditing solution that tracks and reports all changes made to your Exchange Server configuration and permissions. The product generates reports that show all created, deleted, and modified objects and settings, and answer the four basic questions: WHO changed WHAT, WHEN and WHERE. Powered by the NetWrix AuditAssurance™ technology, NetWrix Exchange Change Reporter tracks changes to the configuration settings, creation and deletion of mailboxes, information stores, Exchange servers, connectors, protocol parameters, storage groups and many other types of objects and their permissions. Reports show the before and after values for all modified settings, for example, the previous name of a recently renamed mailbox or what the mailbox quotas looked like before they were changed.

NetWrix Exchange Change Reporter can be purchased separately, but it is installed as an integrated part of a larger change reporter pack which automates auditing of the entire AD infrastructure. The NetWrix Active Directory Change Reporter pack comprises the following modules:

- Active Directory Change Reporter
- Exchange Change Reporter
- Group Policy Change Reporter
 - **Note:** This guide only covers the configuration and usage of the NetWrix Exchange Change Reporter module. For information on other modules, refer to <u>NetWrix</u> <u>Active Directory Change Reporter Administrator's Guide</u> and <u>NetWrix Group Policy</u> <u>Change Reporter Administrator's Guide</u>.

2.1. Key Features and Benefits

NetWrix Exchange Change Reporter helps you perform the following auditing and reporting tasks:

- Detect and report on changes made to Exchange Servers. Reports include information on WHO changed WHAT, WHEN, and WHERE.
- Report on the before and after values for every change.
- Generate on-demand web-based reports.
- Create custom reports (can also be ordered from NetWrix).
- Store collected audit data and enable historical reporting for any period of time.
- Create email subscriptions for certain report types. The feature is based on the SSRSreporting functionality and enables automatic delivery of certain report types to a customizable list of email addresses.
- Integration with SCOM. The product stores collected changes in an event log which allows cooperating with SCOM.

2.2. Product Workflow

The NetWrix Exchange Change Reporter data collection and reporting workflow is as follows:

- 1. An administrator configures a Managed Object and sets the parameters for automated data collection and reporting.
- 2. NetWrix Exchange Change Reporter monitors AD domains and collects audit data on changes and AD configuration snapshots. Audit data is written to a local file-based storage, referred to as the Audit Archive.
- 3. The product emails Change Summaries to the specified recipients daily at 3:00 AM by default.
- 4. If the Reports functionality is enabled and configured, data is imported from the Audit Archive to a dedicated SQL database. Reports based on audit data can be viewed via NetWrix Enterprise Management Console or in a web browser.

2.3. Product Editions

NetWrix Exchange Change Reporter is available in two editions: Freeware and Enterprise. The Freeware Edition can be used by companies and individuals for an unlimited period of time at no charge. The Enterprise Edition can be evaluated free of charge for 20 days.

Note: Licenses for different modules of the NetWrix Active Directory Change Reporter pack (Active Directory Change Reporter, Group Policy Change Reporter and Exchange Change Reporter) have to be purchased separately.

The table below outlines the difference between the two Editions:

Feature	Freeware Edition	Enterprise Edition			
Exchange objects and their attributes change reporting (modification, addition, deletion)	Yes	Yes			
Exchange object security change reporting	Limited	Fully detailed			
WHO, WHEN and WHERE fields for every change	No	Yes			
The before and after values for every change	Yes	Yes			
SSRS-based reports with filtering, grouping and sorting options	No	Yes			
Subscription to SSRS-based reports	No	Yes			
Predefined reports for PCI, SOX and HIPAA	No	Yes			
Custom reports	No	Yes. Create manually or <u>order from NetWrix</u> (3 reports at no charge!)			
Long-term audit archiving and reporting	No	Any period of time			
Integration with Microsoft System Center Operations Manager via <u>SCOM Management</u> <u>Pack for Exchange Change Reporter</u>	No	Yes			
A single installation handles multiple domains, each with its own individual settings	No	Yes			
Easy integration with other NetWrix products via NetWrix Enterprise Management Console	No	Yes			
Daily email Change Summary reflecting the changes made during the last day	Yes	Yes			
Technical Support	Support Forum, Knowledge Base	Full range of options (phone, email, <u>support</u> <u>tickets submission,</u> <u>Support Forum,</u> <u>Knowledge Base</u>)			
Licensing	Free of charge	Per enabled AD account or volume license, see our <u>pricing</u> <u>information</u> or <u>request</u> <u>a quote</u>			

Table 1: NetWrix Exchange Change Reporter Editions

3. NETWRIX ENTERPRISE MANAGEMENT CONSOLE OVERVIEW

NetWrix Exchange Change Reporter Enterprise Edition is integrated into NetWrix Enterprise Management Console, an MMC snap-in that allows configuring Managed Objects, their settings and reporting options.

NetWrix Enterprise Management Console enables you to do the following:

- Manage the settings of all NetWrix change auditing products via an integrated interface
- Create and configure Managed Objects
- Enable and configure SSRS-based reports
- View Reports
- Configure long-term archiving
- Configure Subscriptions to Reports
- Handle numerous managed objects (domains) with a single installation.
- Configure your Managed Objects settings in a batch

To start NetWrix Enterprise Management Console, navigate to Start \rightarrow All Programs \rightarrow NetWrix \rightarrow Exchange Change Reporter and click Exchange Change Reporter (Enterprise Edition). The Enterprise Management Console main page will be displayed:

NetWrix Enterprise Management Conso	le					
File Action View Help						
Image: WetWrix Enterprise Management Console	Systems Management and Compliance	interprise Man	agement Console			
	server, computer collection, and so c	ce for NetWrix products a on), manage your data co ject	Ilowing you to define the scope of your monitored environment (AD domain, OU, ollection settings, configure and view audit reports.			
	audit data you want to coll		You can enable different modules for your Managed Objects depending on the ty			
	Select a module below t	to create a new Managed	Object.			
	Active Directory Change Re	eporter New!	Tracking, reporting and real-time alerting on who changed what, when and where in Active Directory objects and settings.			
	Group Policy Change Rep	orter New!	Configure Tracking and reporting on who changed what, when and where in Group Policy objects and settings. Configure			
	Exchange Change Report	er New!	Tracking and reporting on who changed what, when and where in Exchange Server configuration, permissions and other settings.			
	Available Modules — The following modules	are available for downloa				
	Anactive Users Tracker		Automatic detection and deactivation of inactive user and computer accounts in Active Directory.			
	Assword Expiration Notifi	<u>er</u>	Automatic delivery of notifications to non-interactive users with expiring passwords prompting them to change their passwords.			
	Event Log Manager		Event log consolidation, archiving, reporting, and alerting.			
	Eile Server Change Report		Auditing of access attempts and changes on Windows-based file servers, NetApp filers and EMC VNX/VNXe/Celerra appliances.			
	SQL Server Change Repor	<u>rter</u>	Auditing of who changed what, when, and where in SQL Server configuration and database content.			
	•					

Figure 1: NetWrix Enterprise Management Console

4. MANAGED OBJECT

In NetWrix Exchange Change Reporter, a Managed Object is a domain with MS Exchange Server installed that is monitor for changes.

This chapter provides detailed step-by-step instructions on how to:

- Create and configure a Managed Object
- <u>Modify Managed Object Settings</u>

4.1. Creating Managed Object

Procedure 1. To create and configure a Managed Object

1. In NetWrix Enterprise Management Console click the **Managed Objects** node in the left pane. The Managed Objects page will be displayed:

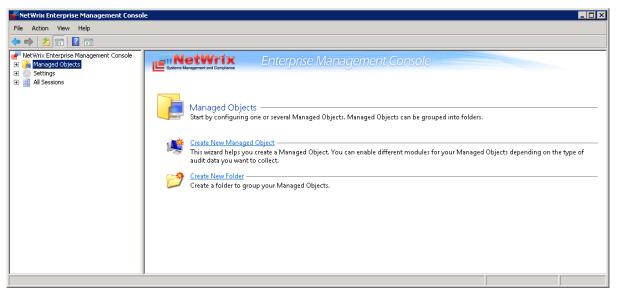


Figure 2: The Managed Objects Page

- 2. In the right pane, click **Create New Managed Object**. Alternatively, right-click the **Managed Objects** node and select **New Managed Object** from the pop-up menu to start the **New Managed Object** wizard.
 - **Note:** For your convenience, you can group Managed Objects into folders. To create a folder, right-click the **Managed Objects** node, select **New Folder**, and specify the folder name. Then create a new Managed Object inside this folder. You cannot move existing Managed Objects into folders once they have been created.
- 3. On the **Select Managed Object Type** step, select **Domain** as the Managed Object type and click **Next**.
 - **Note:** If you have installed other NetWrix products before, the list of Managed Object types may contain several options.

	anaged Obje	pe from the list: ct Types		
Domain				
Available M	lanaged Obje	ect Types		
organizational Unit	Computer Collection	WMware Virtual Center		
Active Directory	domain		 	
ctive Directory	domain		 	

Figure 3: New Managed Object: Select Managed Object Type

- 4. On the **Default Account** step, click the **Specify Account** button.
 - **Note:** If you have installed other NetWrix change reporting products before and specified the default Data Processing Account and the email settings on their configuration, the **Default Account** and **Configure Email Settings** steps of the wizard will be omitted.
- 5. In the dialog that opens, specify the default Data Processing Account (in the domain_name\account_name format) that will be used by NetWrix Exchange Change Reporter for data collection. This account must have the following rights:
 - Local administrator on the computer where NetWrix Exchange Change Reporter is installed.
 - Domain administrator in the monitored domain. Alternatively, it must have the "Manage auditing and security log" right enabled.
 - If this account will be used to access the SQL database with audit data, it must also belong to the target database owner (dbo) role.
 - If your monitored servers run Exchange 2010, the Data Processing Account must also belong to the Organization Management or the Records Management group.

For detailed instructions on how to assign the required permissions to an account, refer to Section 6.2.1.Configuring Rights and Permissions of <u>NetWrix Active Directory</u> Change Reporter Installation and Configuration Guide.

New Manage	ed Object 🔀
	Default Account
Specify	the default data processing account
Usernar	ne: Specify Account
This acc you can wizard.	Default Data Processing Account ed, n this Specify the default data processing account User name: ENTERPRISE VAdministrator Password: Confirm password:
	IMPORTANT: This account must have the necessary rights and permissions to access your Managed Objects (for more information, refer to product documentation). Specify the domain admin account if you are not sure.

Figure 4: New Managed Object: Default Account

Click OK to continue and then Next.

- **Note:** If later you need to modify the default Data Processing Account, you can do this either for an individual Managed Object (for instructions, refer to <u>Procedure 3</u> <u>To modify the Data Processing Account</u>), or for all Managed Objects in a batch (for instructions, refer to <u>Procedure 20 To modify Data Processing Account settings</u>).
- 6. On the **Configure Email Settings** step, specify the email settings that will be used for the Change Summary and Reports delivery:

······································					
New Managed Object	×				
Configure Email Settings					
Specify the SMTP server settings for email delivery. Reports and alerts will be sent using this server.					
SMTP server name:					
enterprise.local					
Port: 25					
Sender address:					
administrator@enterprise.local Verify					
Use SMTP authentication					
User name:					
Password:					
Confirm password:					
Use Secure Sockets Layer encrypted connection (SSL)					
Use Secure Sockets Layer enclypted connection (SSL)					
Previous Next Finish Cancel					

Figure 5: New Managed Object: Configure Email Settings

The following parameters must be specified:

Parameter	Description		
SMTP server name	Enter your SMTP server name.		
Port	Enter your SMTP server port number.		
	Enter the address that will appear in the "From" field in reports and Change Summaries.		
Sender address	To check the email address, click Verify . The system will send a test message to the specified address and will inform you if any problems are detected.		
Use SMTP authentication	Select this check box if your mail server requires the SMTP authentication.		
User name	Enter a user name for the SMTP authentication.		
Password	Enter a password for the SMTP authentication.		
Confirm password	Confirm the password.		
Use Secure Sockets Layer encrypted connection (SSL)	Select this check box if your SMTP server requires SSL to be enabled.		
Use Implicit SSL connection mode	Select this check box if the implicit SSL mode is used, which means that SSL connection is established before any meaningful data is sent.		

Table 2: Email Settings Parameters

Note: If later you need to modify the email settings, in NetWrix Enterprise Management Console, navigate to Settings → Email Notifications. In the right pane, click the Configure button and edit the required parameters. For instructions, refer to Procedure 18 To configure the email notifications settings.

7. On the Specify Domain Name step, specify your domain name in the FQDN format:

Figure 6: New Managed Object: Specify Domain Name

New Managed Object					
	Specify Domain Name				
Ð	Domain name: enterprise.local]			
Data Pi	rocessing Account				
All operations with this Managed Object will be performed under this account. Make sure that it has the necessary rights and permissions. Oefault (ENTERPRISE\administrator) NOTE: If needed, you can change the default account later in Settings > Schedule.					
c					
	User name:				
	Password:				
	Previous Next Finish Cancel	J			

If you want to use a specific account to collect data from this domain (other than the one you have specified as the default Data Processing Account earlier in this procedure), select the **Custom** option and enter the credentials. This account must be granted the same permissions and access rights as the default Data Processing Account. Click **Next** to continue.

8. On the Add Modules step, make sure that NetWrix Exchange Change Reporter is selected under Installed Modules:

New Managed Object		×	
Add Modules			
Select the modules you want t	o enable:		
Name			
Installed Modules			
🔲 🧭 Active Directory Change R	enorter		
Group Policy Change Repo			
🗹 🚽 Exchange Change Reporte			
Available Modules			
Inactive Users Tracker Imactive Users Tracker Imactive Descent Password Expiration Notifier			
1			
Download Module,	Click Update to receive an up-to-date list ofUp available modules from NetWrix websiteUp	date	
	Previous Next Finish Ca	incel	

Figure 7: New Managed Object: Add Modules

Note: If you have installed other NetWrix change reporting products before, the list of **Installed Modules** may contain several options.

On this step, under **Available Modules**, there is a list of other NetWrix products that can have domain as a Managed Object type. To get more information on these products and download them, select the corresponding check box, or click a module and then click the **Download Module** button. You will be redirected to the product website page.

9. On the **Reports Settings** step, select the **Enable Reports** check box if you want to use the SSRS-based Reports:

Figure 8:	New Managed Object: Reports Settings

New Managed Object			×
Reports Settir	igs		
Specify the SQL Ser	ver and Report Se	erver settings:	
Enable Reports			
 Automatically install and control 	onfigure a new instan	ce of SQL Server Expre	ss Edition
O Use an existing SQL Serve	er with SQL Reporting) Services	
SQL Server:			
User name:		Password:	
↓ ▼ Windows Authenticati	on	J	
Report Server URL:			
Report Manager URL:			Verify
nepoit Managel OnL.			Verify
,			
	Previous	Next	nish Cancel

Note: If you do not enable the **Reports** feature, audit data will not be written to an SQL database. You can enable and configure the feature later when required (for details, refer to Section <u>6.2 Configuring Reports</u>).

Select one of the following options:

- Automatically install and configure a new instance of SQL Server Express Edition to automatically install and configure SQL Server 2005 Express with Advanced Services. Once you have selected this option and clicked Next, the Reports Configuration wizard will start. Follow the instructions of the wizard to install and configure SQL Server 2005 Express.
- Use an existing SQL Server with SQL Reporting Services to use an already installed SQL Server instance, or to install and configure it manually before proceeding with NetWrix Exchange Change Reporter configuration. For detailed instructions on how to install Microsoft SQL Server 2005/2008 R2 Express with Advanced Services and configure the Reporting Services, refer to the following NetWrix Technical Article: Installing Microsoft SQL Server and Configuring the Reporting Services.
- **Note:** It is recommended to consider the maximum database size in different SQL Server versions, and make your choice based on the size of the environment you are going to monitor, the number of users and other factors. Note that the maximum database size in SQL Server Express editions may be insufficient.

If you have selected the second option, specify the following parameters:

Parameter	Description
SQL Server	Specify the name of the SQL Server instance where a database of collected audit data will be created.
User name	Specify a user name for the SQL Server authentication. NOTE: This user must belong to the target database owners (dbo) role. For instructions on how to assign this role to a user, refer to Section 6.2.1. Configuring Rights and Permissions of <u>NetWrix Active Directory Change</u> <u>Reporter Installation and Configuration Guide.</u>
Password	Enter a password for the SQL Server authentication.
Windows Authentication	Select this option if you want to use the Data Processing Account specified earlier in this procedure to access the SQL database.
Report Server URL	Specify the Report Server URL. NOTE: It is recommended to click the Verify button to ensure that the resource is reachable.
Report Manager URL	Specify the Report Manager URL. NOTE: It is recommended to click the Verify button to ensure that the resource is reachable.

Table 3:Reports Parameters

Note: If you have already created other Managed Objects, and configured the Reports settings for them, on this step you will only be prompted to enable or disable the Reports feature for this Managed Object. If you want to use custom Reports settings for this Managed Object (for example, write data to a different SQL database), you can change the Reports settings later (for instructions, refer to <u>6.2.1 Configuring the Reports Settings</u>).

Click **Next** to continue and wait until NetWrix Enterprise Management Console has established a connection with the Report Server.

10. On the **Specify Exchange Change Reporter Change Summary Recipients** step, click the **Add** button to specify the Change Summary recipient(s):

Figure 9: New Managed Object: Specify Change Summary Recipients

New Managed Object X Specify Exchange Change Reporter Change Summary Recipients
Change Summary Recipients: Name Add
Edit New Email Address Specify a new email address: administrator@enterprise.local K Cancel
Previous Next Finish Cancel

It is recommended to click the **Verify** button. The system will send a test message to the specified email address and will inform you if any problems are detected. Click **OK** to save the changes and then click **Next** to continue. If your audit settings have not been configured properly, you will receive a warning message. For detailed instructions on how to configure audit in your monitored Active Directory domain, refer to Chapter 6. Configuring Target Environment of <u>NetWrix Active Directory</u> <u>Change Reporter Installation and Configuration Guide</u>.

11. On the last step, review your Managed Object settings and click **Finish.** A confirmation message will be displayed.

The newly created Managed Object will appear under the Managed Objects node, and its details will be displayed in the right pane:

etWrix Enterprise Management Console		
e Action View Help		
🔿 🖄 📅 🖬		
NetWrix Enterprise Management Console Managed Objects Tige neterprise.local	Enterprise Management Console	
Settings All Sessions	enterprise.local	
	This managed object has 1 of the 3 installed modules enabled.	Add/Remove Modules
	The list below shows the modules configured for the selected Managed Object.	
	Module Status Description	
	Exchange Change Reporter Successfully configured Click Run to collect the initial snapshot now.	
	Click Run to start the data collection. You can stop the process at any time by clicking Stop.	
	Run Stop	

Figure 10: The Managed Object Page

4.2. Modifying Managed Object Settings

To modify the settings for an existing Managed Object, perform one of the following procedures:

- <u>To modify general settings</u>: add or remove NetWrix modules for the selected Managed Object.
- <u>To modify the Data Processing Account</u>: override the Default Data Processing Account for this Managed Object and specify a different account for data collection.
- <u>To modify Exchange Change Reporter settings</u>

Procedure 2. To modify general settings

- 1. In NetWrix Enterprise Management Console, expand the **Managed Objects** node and select your Managed Object. The Managed Object page will be displayed showing a list of NetWrix modules added for this Managed Object.
- 2. Click the Add/Remove Modules button. The Edit Managed Object wizard will start with the Add/Remove Modules screen.

3. In the **Installed Modules** list, select or clear the required module check box to add the module or remove it respectively. Click **Next**:

Figure 11:	Edit Managed Object: Add/Remove Modules
------------	---

Edit Managed Object	×
Add/Remove Modules	
Select the modules you want to enable:	
Name	1
Installed Modules	
Active Directory Change Reporter Si Group Policy Change Reporter Si Group Policy Change Reporter Si Schunge Change Reporter	
Available Modules	
☐ ↓ Inactive Users Tracker ☐ ↓ Password Expiration Notifier	
Download Module Click Update to receive an up-to-date list of update available modules from NetWrix website.	
Previous Next Finish Cancel	

The Available Modules list contains all NetWrix products that can have domain as a Managed Object type. To get more information on these products and download them, select the corresponding check box, or click a module and then click the Download Module button. You will be redirected to the product website page.

4. Follow the wizard steps to configure the selected module for your Managed Object. For the detailed instructions on the wizard steps, refer to the procedure explaining how to create and configure a Managed Object in the relevant NetWrix product Administrator's guide.

Procedure 3. To modify the Data Processing Account

- 1. In NetWrix Enterprise Management Console, expand the Managed Objects node and select your Managed Object. Right-click it and select Properties from the pop-up menu.
- 2. In the dialog that opens, select the **Specified** option under **Data Processing Account** and specify the credentials:

enterprise.local Prop	ortios	Y
Settings		A
Name:	enterprise.local	
Data Processing	Account	
C Default (ENT	ERPRISE\administrator)	
Specified		
User Name:		
Password:		
	OK Cance	el Apply

Figure 12: Managed Object Properties

3. Click **OK** to save the changes. This account will be used for data collection from this Managed Object.

Procedure 4. To modify Exchange Change Reporter settings

 In NetWrix Enterprise Management Console, navigate to Managed Objects → <Managed_Object_name> and select Exchange Change Reporter. The following page will be displayed:

률 NetWrix Enterprise Management Conso	
File Action View Help	
🗢 🔿 🗾 🖬 🛛 🖬	
File Action View Help	
	Run the Active Directory Audit Configuration wizard to verify and adjust your audit settings. Configure Audiing Image: Configure Audition of the Active Directory Audit Configuration wizard to verify and adjust your audit settings. Configure Auditing Image: Configure Audition of the Active Directory Audit Configuration with actions Reporter for Exchange slows for automated tracking of access to mailboxs by non-owners. It checks the Exchange servers in the monitored domain and collects in track Mailbox Access Set what mailbox, which items inside this mailbox (emails, appointments, tasks, etc.) and what actions were performed. Track Mailbox Access Image: Change Viewer This tool allows generating a change summary for a selected Managed Object for a specified period of time. Change summary generation time depends on the size of the monitored environment and can take quite long. It is recommended to use SSRS-based reports instead. Generale Summary Image: Wewer Stars-based reports Configure advanced options, such as integration with Microsoft System Center Operations Manager and third-party SIEM products. Configure.

Figure 13: The Exchange Change Reporter Page

- 2. To modify NetWrix Exchange Change Reporter settings, do the following:
 - <u>To enable or disable the module</u>, select or clear respectively the **Enable Exchange Change Reporter** check box.
 - <u>To add a new recipient to the Change Summary Recipients list</u>, click the Add button. In the dialog that opens, specify an email address and click OK. It is recommended to click the Verify button to check the email address. The system will send a test message to the specified address and will inform you if any problems are detected.
 - <u>To modify an email address in the Change Summary Recipients list</u>, select it and click the **Edit** button. Edit the address and click **OK**.
 - <u>To remove an email address from the Change Summary Recipients list</u>, select it and click the **Remove** button. The selected address will be deleted.
 - <u>To adjust your audit settings configuration to NetWrix Exchange Change Reporter</u> requirements automatically, you can use the Active Directory Audit Configuration wizard by clicking the **Configure Auditing** button. For detailed instructions on the wizard steps, refer to <u>NetWrix Active Directory Change Reporter Installation and</u> <u>Configuration Guide</u>.

5. DATA COLLECTION

5.1. Data Collection Workflow

A typical NetWrix Exchange Change Reporter data collection workflow is as follows:

- 1. When a new Managed Object is created, NetWrix Exchange Change Reporter starts collecting data from the monitored domain(s). The first data collection creates an initial snapshot of your monitored domain current state. NetWrix Exchange Change Reporter uses this information as a benchmark to collect data on changes made to the managed domain.
- 2. After the initial analysis has been completed, an email notification is sent to the specified recipient(s):

🖂 🔒 🤊	🛛 🕖 🐟 🗇 🖙 NetWrix Exchange Change Reporter: Summary Report - enterprise.local - Message (HTML)	X
File	Message	∞ 🕜
From: To: Cc:	administrator@enterprise.local Sent: Mon 7/9/2012 1: John Smith	53 PM
Subject:	NetWrix Exchange Change Reporter: Summary Report - enterprise.local	
run. This is ar	alysis for domain enterprise.local completed successfully. You will receive the first report on Exchange Server changes on the next 	- <u></u>
	wnx.com/changeAuditing enerated on: workstation7.enterprise.local	•
www.net	wrix.com/ChangeAuditing	•

Figure 14: Initial Analysis Notification

t 3:00 AM by default), NetWrix Exchange Change Reporter writes data on detected changes to a local storage of audit data, the Audit Archive. If the Reports feature is enabled and configured, data is imported from the Audit Archive to an SQL database.

- 4. At the same time, the product generates and emails a Change Summary to the specified recipients.
 - **Note:** For NetWrix Exchange Change Reporter to be able to collect audit data successfully, you need to configure your monitored Active Directory domain for audit prior to using the product. For detailed instructions on how to do this, refer to Chapter 6. Configuring Target Environment of <u>NetWrix Active Directory Change Reporter Installation and Configuration Guide</u>.

5.2. Change Summary

By default, a Change Summary is emailed to the specified recipients daily at 3:00 AM and contains information on changes that occurred in the last 24 hours:

Figure 15: Change Summary Example	Figure 15:	Change	Summary	Example
-----------------------------------	------------	--------	---------	---------

	🌉 Meeting 🛛 🎦 Mantis	A • • •						
Reply Reply Forward All Respond	IM + Image: Second s		→ → → Move →	Rules *	Mark Unread Tags	Translate Editing	Q Zoom Zoom	۵ 🕼
ninistrator @enterprise.local ninistrator @enterprise.local	orter: Summary Report - enter						Mon 9/1	0/2012 5:50 PM
r domain <mark>enterprise.loca</mark> available at <u>https://wo</u>	I completed successfully.	xpress.						- 42 - 42
	Who Changed	Where Changed	Object Name		Details			
9/10/2012 6:48:32 AM	ENTERPRISE\Administrator	enterprisedc.enterprise.local	\local\enterprise	\Users\Administ	rator Maximum receive size Maximum send size (e (kb) changed from "200" kb) changed from "200" to	to "empty "empty"	
9/10/2012 6:49:46 AM	ENTERPRISE\Administrator	enterprisedc.enterprise.local	\local\enterprise	\Users\Administ	"Unchecked" to "Checke End Date set to "2013-	d" 09-11 13-49-23 0"	c changed	from
bjects Added 0 bjects Removed 0 bjects Modified 2	n NetWrix Exchange Change R e.local	teporter. Complete suite of pr	oducts for auditin	ig and complian	ce: <u>www.netwrix.com/Change</u> J	Auditing		
	All Respond ministrator@enterprise.local ministrator@enterprise.local ministrator@enterprise.local rix Exchange Change Repo on version (8 days left). <u>Re</u> v domain enterprise.loca available at <u>https://wo</u> ges were detected in your ect When Changed y/10/2012 6:48:32 AM y/10/2012 6:49:46 AM strict Changes Summary objects Added 0 objects Modified 2 cally generated report from	Aii We More Y Respond ministrator @enterprise.local ministrator @enterprise.local rik Exchange Change Reporter: Summary Report - enter on version (8 days left). <u>Request a quote</u> . rr domain enterprise.local completed successfully. available at <u>https://workstation7/Reports_SQLE</u> ges were detected in your Exchange Server objects. ect When Changed Who Changed e 9/10/2012 6:48:32 AM 9/10/2012 6:49:46 ENTERPRISE\Administrator AM er Changes Summary Objects Removed 0 objects Modified 2	Aii More v Respond Quick Steps Respond Quick Steps Quick Steps ministrator @enterprise.local inistrator @enterprise.local Inistrator @enterprise.local rix Exchange Change Reporter: Summary Report - enterprise.local on version (& days left). <u>Bequest a quote</u> . on version (& days left). <u>Bequest a quote</u> . where Change Change Reporter: SULExpress. ges were detected in your Exchange Server objects. where Changed e 9/10/2012 6:48:32 ENTERPRISE\Administrator enterprised.centerprise.local AM 9/10/2012 6:49:46 ENTERPRISE\Administrator enterprised.centerprise.local er Changes Summary b)bjects Added 0 objects Modified 2 call y generated report from NetWirk Exchange Change Reporter. Complete suite of prisecal	Air More * Create New * Create New * Respond Quick Steps G uninistrator @enterprise.local Quick Steps G inistrator @enterprise.local inistrator @enterprise.local G inistrator @enterprise.local G G inistrator @enterprise.local G G on version (8 days left). <u>Request a quote</u> . G G or domain enterprise.local completed successfully. available at <u>https://workstation7/Reports_SQLExpress.</u> ges were detected in your Exchange Server objects. G Object Name 9/10/2012 6:49:32 ENTERPRISE\Administrator enterprised.centerprise.local Vocal\enterprise 9/10/2012 6:49:46 ENTERPRISE\Administrator enterprised.centerprise.local Vocal\enterprise er Changes Summary Objects Radded 0 0 Objects Removed 0 objects Modified 2 C C Complete suite of products for auditir	Air More * Pig Ately & Delete Create New Pig Attions * Respond Quick Steps rs Move ministrator @enterprise.local Quick Steps rs Move inistrator @enterprise.local inistrator @enterprise.local Move on version (& days left). <u>Request a quote</u> . enterprise.local on version (& days left). <u>Request a quote</u> . available at <u>https://workstation7/Reports_SQLExpress</u> . ges were detected in your Exchange Server objects. Object Name e 9/10/2012 6:48:32 ENTERPRISE\Administrator enterprised.centerprise.local Vocal\enterprise.\Users\Administrator 9/10/2012 6:49:46 ENTERPRISE\Administrator enterprisedc.enterprise.local Vocal\enterprise.\Users\Administ er Changes Summary b)piects Added 0 0 objects Modified 2 call y generated report from NetWirk Exchange Change Reporter. Complete suite of products for auditing and complian	Ait More Lake ply & Delete Create New P Attions* Unread Up* Respond Quick Steps G Move Tags G ministrator @enterprise.local ministrator @enterprise.local Move Tags G initiat ator @enterprise.local initiat ator Respond Object Move Tags G on version (& days left). Request a quote. rix Move Solutions Version (& days left). available at https://workstation7/Reports SOLExpress. ges were detected in your Exchange Server objects. Details Maximum receive size e 9/10/2012 6:49:46 ENTERPRISE\Administrator enterprise.local \local\enterprise.local \local\enterprise.lusers\Administrator Maximum receive size AM 9/10/2012 6:49:46 ENTERPRISE\Administrator enterprise.local \local\enterprise.local \local\enterprise.losers\Administrator Tags "administrator AM 9/10/2012 6:49:46 ENTERPRISE\Administrator enterprise.local \local\enterprise.local \local\enterprise.local \local\enterprise.local \local\enterprise.local Tunckecke	Air Wore Light kepty & Delete Create New Image Light kepty & Light kepty Respond Quick Steps G Move Tags Editing ininistrator @enterprise.local Sent: Sent: Sent: ininistrator @enterprise.local Sent: Sent: Sent: initiartator @enterprise.local Sent: Sent: Sent: on version (3 days left). <u>Bequest a quote</u> . If the Changed of the Sourcessfully. Sent: available at https://workstation7/Reports SQLExpress. ges were detected in your Exchange Server objects. Details Maximum receive size (kb) changed from "200" Maximum send size (kb) changed from "200" AM 9/10/2012 6:48:32 ENTERPRISE/Administrator enterprised.centerprise.local Vocal/enterprise/Users/Administrator Maximum send size (kb) changed from "200" Control (2012) AM 9/10/2012 6:49:46 ENTERPRISE/Administrator enterprise.local Vocal/enterprise.local Vocal/enterprise/Users/Administrator AM 9/10/2012 6:49:46 ENTERPRISE/Administrator enterprise.local Vocal/enterprise/Users/Administrator Table retention hold for items in this mailbor 'Ubjects Ramoved 0 0 0 <td>Air By More * Create New * Editions * Unread * Up * * By Select * Respond Quick Steps G Move Tags G Editing Zoom initiation genterprise.local initiation genterprise.local Sent: Move Tags G Editing Zoom on version (3 days left). Bequest a quote. Sent: More * Version (3 days left). Sequest a quote. Sent: More * Version (3 days left). Workstation7/Reports SQLExpress. ges were detected in your Exchange Server objects. e 9/10/2012 6:48:43 ENTERPRISE\Administrator Mere Changed Object Name Details Maximum send size (kb) changed from "200" to "empty" 9/10/2012 6:49:46 ENTERPRISE\Administrator enterprise.local \local\enterprise.local \local\enterprise\Users\Administrator Maximum send size (kb) changed from "200" to "empty" 9/10/2012 6:49:46 ENTERPRISE\Administrator enterprise.local \local\enterprise.local \local\enterprise\Users\Administrator Maximum send size (kb) changed from "200" to "empty" 9/10/2012 6:49:46 ENTERPRISE\Administrator enterprise.local \local\enterprise\Users\Administrator Table retention hold for items</td>	Air By More * Create New * Editions * Unread * Up * * By Select * Respond Quick Steps G Move Tags G Editing Zoom initiation genterprise.local initiation genterprise.local Sent: Move Tags G Editing Zoom on version (3 days left). Bequest a quote. Sent: More * Version (3 days left). Sequest a quote. Sent: More * Version (3 days left). Workstation7/Reports SQLExpress. ges were detected in your Exchange Server objects. e 9/10/2012 6:48:43 ENTERPRISE\Administrator Mere Changed Object Name Details Maximum send size (kb) changed from "200" to "empty" 9/10/2012 6:49:46 ENTERPRISE\Administrator enterprise.local \local\enterprise.local \local\enterprise\Users\Administrator Maximum send size (kb) changed from "200" to "empty" 9/10/2012 6:49:46 ENTERPRISE\Administrator enterprise.local \local\enterprise.local \local\enterprise\Users\Administrator Maximum send size (kb) changed from "200" to "empty" 9/10/2012 6:49:46 ENTERPRISE\Administrator enterprise.local \local\enterprise\Users\Administrator Table retention hold for items

It provides the following information:

Table 4:	Change	Summary	Fields
	0.10.130	Jannary	110100

Parameter	Description	
	Shows the type of action that was performed on the Exchange object. The values are:	
Change Type	• Added	
	Removed	
	Modified	
Object Type	Shows the type of the Exchange object that was changed, e.g. "user".	
When Changed	Shows the exact time when the change occurred.	
Who Changed	Shows the name of the account under which the change was made.	
Where Changed	Shows the name of the domain controller where the change was made.	
Object Name	Shows the path to the AD object that was changed.	
Details	Shows the before and after values for the modified object.	

5.2.1. Generating Change Summary on Demand

If you wish to generate an on-demand Change Summary without waiting for a scheduled delivery, do the following:

Procedure 5. To generate Change Summary on Demand

- In NetWrix Enterprise Management Console, navigate to Managed Objects → <Managed_Object_name> (see Figure 10: The Managed Object Page).
- 2. In the right pane, click the **Run** button.
- 3. A Change Summary will be generated and sent to the specified recipient(s).

Note: Depending on the size of the monitored environment and the number of changes, Change Summary generation may take quite long.

5.2.2. Viewing Change Summary for a Specified Date Range

If you want to generate a Change Summary for a specific date range, do the following:

Procedure 6. To generate Change Summary for a specific date range

- 1. In NetWrix Enterprise Management Console, navigate to Managed Objects \rightarrow <Managed_Object_name> \rightarrow Exchange Change Reporter.
- 2. In the right pane, click the **Generate Summary** button next to **Change Viewer**. The Change Viewer tool will open:

🔩 NetWrix	AD Change R	eporter Viewer			
Reports the changes made to Active Directory and delivers a summary and detailed information on a daily basis.					
Domain na	me:	enterprise.local			
Reporter:		Exchange	▼		
First snaps	hot:	9/10/2012 7:32:23 AM	•		
Second sn	apshot:	9/10/2012 7:42:23 AM	•		
Generate A	AD change repo	ort on sessions selected	Generate		
Web-base	d reports (SQL S	<u>SRS)</u>			
		ment console with apport for multiple domains:	Start		
Close Net\	Close NetWrix AD Change Reporter Viewer Close				
		Corporation. <u>http://www.r</u> tity management solutions			

Figure 16: NetWrix AD Change Reporter Viewer

- 3. Make sure **Exchange** is selected in the **Reporter** drop-down list.
- 4. Specify the date range by selecting NetWrix Exchange Change Reporter snapshots in the **First snapshot** and **Second snapshot** drop-down lists.
- 5. Click the Generate button.
- 6. In the **Save as** dialog, specify the location where the Change Summary will be saved. By default, the html file is saved in the user's **Documents** folder.
- 7. Once generated, the Change Summary will be displayed in your default web browser:

Exchange	e Server cl	hanges report	9/10/2012 5:40:22 AM -	9/10/2012 7:42:23 AM fo	r domain enterpris - Windows In	iternet Explorer 📃 🗖	×
00-	C:\Us	ers\administrato	r.ENTERPRISE\Documents\E	xch. 🔎 🕶 🗡 🍊 E	Exchange Server changes re 🗙	ि ☆ 8	33
Change ana	This is an evaluation version (8 days left). <u>Request a quote</u> . Change analysis for domain enterprise.local completed successfully. More reports are available at <u>https://workstation7/Reports_SQLExpress</u>.						
The followin	g changes v	vere detected in	your Exchange Server objec	ts.			
Change Type	Object Type	When Changed	Who Changed	Where Changed	Object Name	Details	
Modified	user	9/10/2012 6:49:46 AM	ENTERPRISE\Administrator	enterprisedc.enterprise.local	\local\enterprise\Users\Administrator	Enable retention hold for items in this mailbox changed from "Unchecked" to "Checked" End Date set to "2013-09-11 13-49-23 0" Start Date set to "2012-09-10 13-49-23 0"	
Evchange	Server	hanges Summ	354				
3	Server Obje	3	0				
		cts Removed	0				
Exchange 5	Exchange Server Objects Modified 1						
							-

Figure 17: Change Summary for a Specific Date Range

Note: Change Summary generation time depends on the selected date range and the size of the monitored environment, and can take quite long. It is recommended to use the Reports functionality to review changes made to the monitored domain.

5.3. Sessions

A session is a scheduled or on-demand data collection which triggers Change Summary generation and delivery. You can view sessions in two ways:

- Under a particular Managed Object and NetWrix module enabled for it: in NetWrix Enterprise Management Console navigate to Managed Objects →
 <Managed_Object_name> → Exchange Change Reporter → Sessions.
- In bulk for all Managed Objects and installed modules: in NetWrix Enterprise Management Console select the **All Sessions** node in the left pane.

When a particular Session is selected in the tree, its details are displayed in the right pane:

NetWrix Enterprise Management Console			×
File Action View Help			
🗇 🔿 🗾 🖬 🖬			
NetWrix Enterprise Management Console Managed Objects Sector Secto	Systems Management and Compliance	Enterprise Management Console	
 	Session: Monda	ay, September 10, 2012 at 6:50:06 AM	_
2012.08.29 at 03:05:11, Wednesday	Domain:	enterprise.local	
2012.09.10 at 06:46:28, Monday 2012.09.10 at 06:50:06, Monday	Status:	Success	
🕑 🍈 Settings	Туре:	Exchange Change Reporter	
All Sessions	Error Text:	none	
	Run	nerate report for this session	

Figure 18: The Session Details Page

The following information is provided:

Table 5: Session Details

Parameter	Description
Domain	Shows the name of the monitored domain.
	Shows the Session status. The values are:
Status	Success
	• Error
Туре	Shows the NetWrix module that this Session is for.
Error Text Displays an error text if the Session status is Error.	

From this page, you can also view a Change Summary for a particular Session in a web browser. For detailed instructions on how to perform these tasks, refer to Section 5.3.1 <u>Viewing Change Summary for Sessions</u>.

You can configure the number of Sessions available for review in NetWrix Enterprise Management Console by specifying the date range for Sessions to be stored. For detailed instructions on how to do this, refer to Section <u>7.3 Configuring Audit Archive Settings.</u>

5.3.1. Viewing Change Summary for Sessions

Procedure 7. To view Change Summary for a Session

- 1. Select a Session that you want to view a Change Summary for.
- 2. In the right pane, click the **Run** button. If you have already generated the Change Summary for this session before, click the **View Change Summary for this session** link.
- 3. The Change Summary for this session will be displayed in your default web browser:

Figure 19: Web-based Change Summary

6	🥰 Exchange Server changes report 9/10/2012 6:46:28 AM - 9/10/2012 6:50:06 AM for domain enterpris - Windows Internet Explorer 📃 🛛 🗙							
0	- 06	C:\Pro	ogramData\NetV	/rix\Management Console\Ad	i-hc 🔎 🕶 🗲 <i>i</i> e	xchange Server changes re 🗙	û ☆	÷;;;
ŀ	This is an evaluation version (7 days left). <u>Request a quote</u> .							
0	Change analy	ysis for don	nain enterprise	local completed successful	у.			
	More reports are available at https://workstation7/Reports-SQLExpress .							
	The following	ı changes w	vere detected in	your Exchange Server objec	ts.			
	Change Type	Object Type	When Changed	Who Changed	Where Changed	Object Name	Details	
	Modified	user	9/10/2012 6:48:32 AM	ENTERPRISE\Administrator	enterprisedc.enterprise.local	\local\enterprise\Users\Administrator	Maximum receive size (kb) changed from "200" to "empty" Maximum send size (kb) changed from "200" to "empty"	
	Modified	user	9/10/2012 6:49:46 AM	ENTERPRISE\Administrator	enterprisedc.enterprise.local	\local\enterprise\Users\Administrator	Enable retention hold for items in this mailbox changed from "Unchecked" to "Checked" End Date set to "2013-09-11 13-49-23 0" Start Date set to "2012-09-10 13-49-23 0"	
	Evolution	Convor C	hanges Summ	3.87				
	Exchange S		-	0				
	2	-	cts Removed	0				
	Exchange S	erver Obje	cts Modified	2				
								-

6. REPORTS

6.1. Reports Overview

NetWrix Exchange Change Reporter allows generating reports based on Microsoft SQL Server Reporting Services (SSRS). The product provides a wide variety of predefined report templates that will help you stay compliant with various standards and regulations (HIPAA, PCI and SOX). You can use different output formats for your reports, such as PDF, XLS, and so on.

Note: If your situation requires the use of additional report types, you can <u>order</u> <u>custom report templates</u> from NetWrix.

In NetWrix Exchange Change Reporter, three types of reports are available:

- <u>All Changes Reports</u>: show a summary of all Exchange Server changes filtered by different parameters (date, user and so on) and in different formats (table or chart).
- <u>Best Practice Reports</u>: show the information most commonly required for audit purposes.

For a full list of available reports, expand the corresponding node under Managed Objects \rightarrow <Managed_Object_name> \rightarrow Exchange Change Reporter \rightarrow Reports:

💣 NetWrix Enterprise Management Console	
File Action View Help	
🧇 🧼 🖄 📅 🔽 🖬	
 Image: Second Second	Reports Enterprise Management Console Available Reports Index Reports In Changes Reports Index Reports Upload all reports from product installation folder to the Report Server. The uploaded reports can be viewed through the web-interface. Assign read-only permissions for specified users or groups to access the reports based on Reporting Services. Open your web browser to review the reports uploaded to the Report Server. Configure custom Reports settings for Exchange Change Reporter.
	<u> </u>

Figure 20: The Reports Page

6.2. Configuring Reports

To configure the SSRS-based Reports, or modify the Reports settings for your Managed Object, perform the following operations:

- <u>Configure SQL Server Settings</u>
- Upload report templates to the SRS Server
- Import audit data from the Audit Archive to an SQL database
- <u>Assign permissions to view Reports</u>

6.2.1. Configuring the Reports Settings

If you have not enabled and configured the Reports feature on Managed Object creation, or if you want to modify the Reports settings for an existing Managed Object, do the following:

Procedure 8. To configure the Reports settings

- 1. In NetWrix Enterprise Management Console, navigate to Managed Object \rightarrow <Managed_Object_name> \rightarrow Exchange Change Reporter \rightarrow Reports. The Reports page will be displayed.
- 2. Click **Configure** under **Web-based Reports**, or switch to the **Settings** tab. The following page will be displayed:

률 NetWrix Enterprise Management Console		
File Action View Help		
🗇 🔿 📶 🔲 🖬		
Processory .	Reports Settings Specify database settings to enable the Reports functionality. Image: Solid Server Connection Settings Image: Solid Server Connection Settings Image: Solid Server Connection Settings Image: Solid Server Solid Serve	
	Apply	

Figure 21: Reports Settings

3. Specify the following parameters:

Table 6: R	eports Settings
------------	-----------------

Parameter	Description	
Enable Reports	Select this check box to enable the reports functionality for the selected Managed Object.	
Default	Select this option to use the default SQL Server connection settings.	
Custom SQL Server Connection Settings	Select this option to specify your custom settings.	
Server	Specify the name of an existing SQL Server instance where a database of audit data will be created.	
Database	Specify the SQL database name.	
User name	Enter a user name for the SMTP authentication. This user must belong to the target database owner (dbo) role.	

Parameter	Description
Password	Enter a password for the SMTP authentication.
Windows Authentication	Select this option if you want to use the Data Processing Account specified during Managed Object creation to access the SQL database. Uncheck this box if you want to use the SQL Server authentication.
Report Server URL	Specify the Report Server URL. NOTE: It is recommended to click the Verify button to ensure that the resource is reachable.
Report Manager URL	Specify the Report Manager URL. NOTE: It is recommended to click the Verify button to ensure that the resource is reachable.
Store audit data in the database for x days	This option is disabled in this product version.
Clear all database entries	This option is disabled in this product version.

- 4. Click **Apply** to save the changes.
 - **Note:** When you configure the Reports settings, a SQL database for audit data is created. If you skip the Reports configuration on a Managed Object creation, the database will not be created, and audit data will only be written to the local repository, the Audit Archive. If later you decide to enable the Reports feature for this Managed Object and want historical audit data to be available for reporting, you will have to import data from the Audit Archive to the SQL database using the DB Importer tool. For detailed instructions on how to do this, refer to Section <u>6.2.3 Importing Audit Data to SQL Database</u> of this guide.

6.2.2. Uploading Report Templates to the Report Server

If you have not enabled the Reports feature when creating a Managed Object, and decided to enable it later, you need to upload the report templates to the Report Server. To upload the report templates, do the following:

Procedure 9. To upload report templates to the Report Server

• On the Reports page (see Figure 20: The Reports Page), click Upload under Webbased Reports. The system will upload the report templates to the Report Server and will display the following confirmation message when the operation is completed:

onfiguring SQL Reporting Services, pl	ease wait.
urrent status: Uploading 'Mailbox S	ecurity Changes'
increstatasi. Opiotaling Mailbox s	county onlinger

Figure 22: Uploading Report Templates

6.2.3. Importing Audit Data to SQL Database

If you have not enabled the Reports feature when creating a Managed Object, and decided to enable it later, you may want to make audit data stored in the Audit Archive available for Reports. This can be done by importing data from the Audit Archive to an SQL database with the DB Importer tool. This tool can also be used for data recovery in case the database is corrupted.

Procedure 10. To import audit data

1. Navigate to Start \rightarrow All Programs \rightarrow NetWrix \rightarrow Exchange Change Reporter \rightarrow Advanced Tools and select DB Importer. The DB Importer dialog will open:

Image: NetWrix AD Change Reporter DB Importer Image: I				
Domain name:	enterprise.local	-		
First snapshot:	8/28/2012 8:57:00 AM	~		
Last snapshot:	8/29/2012 3:05:11 AM	•		
Select server and databa	se to import data to:	Configure		
Start import to database:				
Close NetWrix AD Change Reporter DB Importer Close				
	x Corporation. <u>http://www.r</u> ntity management solutions			

Figure 23: NetWrix AD Change Reporter DB Importer

- Select your monitored domain in the Domain name menu and the time range for which you want to import data from the First snapshot and Last snapshot drop-down lists.
- 3. Click the **Configure** button to select the target database. The following dialog will be displayed with the default SQL Server and Report Server Settings:

Repo	rts Settings X
×	Enable Reports Specify Microsoft SQL Server settings: Download <u>MS SQL Express with Advanced Services</u>
	Server name: WORKSTATION7\SQLExpress
	Database: NetWrix_AD_Change_Reporter
	Vindows authentication
	User name:
	Password:
	SQL Reporting Services
	Report Server URL: https://wORKSTATION7/ReportSe Verify
	Report Manager URL: https://wORKSTATION7/Reports_ Verify
	NOTE: Report Manager URL is optional
	Reports Configuration: Start
	OK Cancel
	How to configure SQL Server 2005 to allow remote connections

Figure 24: Reports Settings

- 4. Verify the database settings and click **OK**.
- 5. Click the **Import** button to start importing data from the Audit Archive to the selected database. A confirmation message will be displayed on successful operation completion.

6.2.4. Assigning Permissions to View Reports

Your situation may require that different users in your organization have access to reports. By default, the reports can only be accessed by domain administrators. To grant other users access to the reports, do the following:

Procedure 11. To assign permissions to view reports

1. On the Reports Page (refer to Figure 20: The Reports Page), click Assign under Webbased Reports. The following dialog will be displayed:

Tigure 23. SQL Database Access	
🚽 SQL Database Access	×
The following users will be allowed to access the database:	
Name Add	
Remove	
New Polo Marshav	
New Role Member	
Specify a new role member:	
Example: 'DOMAIN\username'	
OK Cancel	
Close	

Figure 25: SQL Database Access

2. Click the Add button and specify the name of the user or group that you want to assign permissions to. You can click the 🗔 button to search for users or groups inside your Active Directory domain. Then click OK. The selected user(s) will now be able to view reports.

6.3. Viewing Reports

NetWrix Exchange Change Reporter provides two options for viewing reports:

- In NetWrix Enterprise Management Console
- In a web browser

6.3.1. Viewing Reports in NetWrix Enterprise Management Console

Procedure 12. To view a report in NetWrix Enterprise Management Console

1. In NetWrix Enterprise Management Console, navigate to Managed Objects \rightarrow <Managed_Object_name> \rightarrow Exchange Change Reporter \rightarrow Reports.

2. Select a report from one of the folders. The Report Filters page will be displayed on the right:

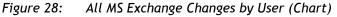
	·	×
NetWrix Enterprise Management Console Elle Action View Help		
Metric Enterprise Management Console Managed Objects Managed Objects Exchange Change Reporter Change Change Reporter Change Change Reports	Potens Management and Complexes	iterprise Management Console
☐ All Changes Reports	All MS Exchange Changes	5
All MS Exchange Changes by Date	B Shows all changes made to Exchange per	missions and configuration, filtered by date range and user name who made changes.
All MS Exchange Changes by User All MS Exchange Changes Best Practice Reports	Report filters	7/24/2012 9:39:35 AM
 	To:	7/25/2012 9:39:35 AM ▼
 	Who Changed (Domain\User):	%
€ 🧰 Store € 💐 Subscriptions	What Changed:	%
	Sort By:	What Changed
🕑 📄 All Sessions	Where Changed:	×
	•	

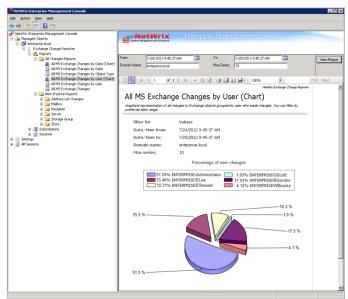
Figure 26: The Report Filters Page

3. Specify the report filters (a wildcard (%) can be used to replace any number of characters) and click the **View Report** button (**View Chart** for chart reports). The report will be displayed in the right pane:

Figure 27: The All MS Exchange Changes Report (Console)

The chart reports provide a visual representation of the changes statistics in the monitored domain:





6.3.2. Viewing Reports in a Web Browser

For reports to be available for viewing in a web browser their templates should be uploaded to the Report Server. This can be done either automatically during the Managed Object creation, or manually. For instructions on how to upload the reports, refer to Section 6.2.2 Uploading Report Templates to the Report Server.

Procedure 13. To view a report in a web browser:

1. Open a web browser and type in the Report Server URL (you can find the URL in NetWrix Enterprise Management Console by navigating to Settings \rightarrow Reports). Alternatively, in NetWrix Enterprise Management Console, navigate to the Reports page and click Open under Web-based Reports. The following page will be displayed:

🕤 🗧 🗑 https://workstation7/Reports_SC 🔎 🚽 🔒 🧐 🎸 🗙 🎯 Home - Report Manager	×	
	Hon	ne Site Settings Hel
SQL Server Reporting Services	-	
Home	Search	م
New Folder 🔰 🧕 New Data Source 🔰 🗹 Folder Settings 👘 🦿 Upload File		III e a di ac
NetWrix Exchange Change Reporter		Details View
NetWrix Exchange Change Reporter		Details View
NetWrix Exchange Change Reporter		U Details View
NetWrix Exchange Change Reporter		U Detais View
NetWrix Exchange Change Reporter		U Detais View

Figure 29: SQL Server Reporting Services Home Page

- **Note:** If you have other NetWrix change reporting modules installed, and if the Reports feature is enabled and configured for them, the SQL Server Reporting Services page will contain reports folders for all of these modules.
- 2. Click the **NetWrix Exchange Change Reporter** folder and navigate to the report you want to generate. Click the report name. The report will be displayed showing the changes that occurred in the last 24 hours. On this page, you can specify filters to

the selected report and click the View Report button (View Chart for chart reports) to apply them:

Figure 30:	All MS Exchange Changes Report (Web Browser)

- ()		- Report Manager	- Windows Intern	et Explorer				_ 0
	left https://work	station7/Reports_SQ	P 🔒 🖻 🗲	🕈 🔀 🏉 All MS Exch	ange Changes 🗙			☆ ☆
me > Ne	tWrix Exchange	Change Reporte	r > All Changes R	eports > All MS Excha	ange Changes	Home	Site Settin	gs Help
rom:	9/10/	2012 5:57:00 AM		To: 9/11/20	12 5:57:00 AM		View Re	eport
Vho Chan Domain\L				What Changed: %				
ort By:	What	Changed 💌		Domain Name: %				
Vhere Cha	anged: <mark>%</mark>							
4 4 1	of 1 🕨	▶ 100%	•	Find Next	🔍 • 🚯 🌐 🔳			
				Nati	Vrix Exchange Change Reporter			-
		nge Chang Konge permissions	-	tered by date range and t	iser name who made			
_								
Filt	er for	Values						
	er for te/time from:		5:57:00 AM					
Dat		9/10/2012	5:57:00 AM 5:57:00 AM					
Dat	te/time from:	9/10/2012						
Dai Dai Doi	te/time from: te/time to:	9/10/2012 9/11/2012 %						
Dai Dai Doi Wh	te/time from: te/time to: main name:	9/10/2012 9/11/2012 %						
Dai Dai Doi Wh	te/time from: te/time to: main name: here changed:	9/10/2012 9/11/2012 % %						
Dai Dai Doi Wh Wh	te/time from: te/time to: main name: here changed: no changed:	9/10/2012 9/11/2012 % %	5:57:00 AM					
Dai Dai Doi Wh Wh	te/time from: te/time to: main name: nere changed: no changed: nat changed:	9/10/2012 9/11/2012 % % % %	5:57:00 AM	Where Changed	When Changed			
Dat Dat Do Wh Wh Sor	te/time from: te/time to: main name: nere changed: no changed: nat changed: rt by:	9/10/2012 9/11/2012 % % % % What Char	5:57:00 AM		When Changed 9/10/2012 6:49:46 AM			
Dai Dai Doi Wh Wh Soi Action	te/time from: te/time to: main name: nere changed: no changed: nat changed: rt by: Object Type User	9/10/2012 9/11/2012 % % % % What Char Who Changed ENTERPRISE\Admi	5:57:00 AM nged What Changed Vocalenterprise(Us ers\Administrator	enterprisedc.enterpris				
Dai Dai Doi Wh Wh Sou Action Modified Enable Enable	te/time from: te/time to: main name: nere changed: no changed: nat changed: rt by: Object Type User e retention hold for wate set to "2013-0"	9/11/2012 9/11/2012 % % % What Changed ENTERPRISE/Administrator Terms in this mailbox	5:57:00 AM nged What Changed Vocalenterprise(Us ers\Administrator	enterprisedc.enterpris				
Dai Dai Doi Wh Wh Sou Action Modified Enable End D Start I	te/time from: te/time to: main name: nere changed: no changed: nat changed: rt by: User User retention hold for tate set to "2013-0 Date set to "2013-0	9/10/2012 9/11/2012 9/ % % % What Changed ENTERPRISE(Admi nistrator items in this mailbox 8-11 13-49-23 0" 19-10 13-49-23 0"	5:57:00 AM nged What Changed Vocalenterprise (Us ers\Administrator set to "Checked"	enterprisedc.enterpris e.local	9/10/2012 6:49:46 AM			
Dai Dai Doi Wh Wh Sou Action Modified Enable Enable	te/time from: te/time to: main name: nere changed: no changed: nat changed: rt by: Object Type User e retention hold for wate set to "2013-0"	9/11/2012 9/11/2012 % % % What Changed ENTERPRISE/Administrator Terms in this mailbox	5:57:00 AM nged What Changed Vocalenterprise(Us ers\Administrator	enterprisedc.enterpris				

6.4. Configuring Report Subscriptions

In NetWrix Exchange Change Reporter, you can configure a Subscription to schedule automatic report generation and delivery. You can apply various filters to your reports, and select their output format. The report will be sent as an email attachment in the selected format:

🗟 Ignore 🗙		Forward	🐴 To Manager	Move	Rules -	Mark Unread	Translate	Zoom	
Delete	All	Respond			Actions -	Follow Up ▼ Tags 5	→ 🎝 Select → Editing	Zoom	
ic: ubject: Excha		porter: All MS Exchang	: Changes nge Changes).pdf (97 KB)						
You have received t	this message di	ue to the following sub:	cription:						2
Subscription Nar	me: A	ll MS Exchange Changes							
Description: Report Name:	A	ll MS Exchange Changes							
Description:	A ion: Si	ll MS Exchange Changes		id configura	tion, filtered by	date range and user	name who made changes.		

Figure 31: Subscription Report Example

This section provides detailed instructions on how to:

- <u>Create a Subscription</u>
- <u>Modify a Subscription</u>
- Force on-demand report delivery

6.4.1. Creating a Subscription

Procedure 14. To create a Subscription

 In NetWrix Enterprise Management Console, navigate to Managed Objects → <Managed_Object_name> → Exchange Change Reporter → Subscriptions. The following page will be displayed:

NetWrix Enterprise Management Console	×□·
File Action View Help	
🗢 🔿 🙍 🖬 🖬	
 NetWrix Enterprise Management Console NetWrix Enterprise Management Console NetWrix Enterprise Iocal Exchange Change Reporter Reports Sessions Settings All Sessions 	Subscriptions

Figure 32: Subscriptions Page

2. Click the **Add** button to start the Report Subscription wizard. You can also start the Report Subscription wizard by selecting a report and clicking the **Subscribe** button on the report page.

3. On the Welcome page, click **Next**. When connection with the Report Server is established, the following dialog will be displayed:

-	
Report Subscript	on X
Subscription name:	New Subscription
Description:	<subscription description=""></subscription>
Report name:	Address List Changes
Report description:	Exchange address lists control access to corporate directory of employees. Accidental or unauthorized changes to address list configuration can limit people's ability to send e-mails and therefore should be carefully monitored.
	Previous Next Finish Cancel

Figure 33: New Report Subscription: Report Specification

4. Specify the following parameters and click Next:

Table 7:Subscription Settings

Parameter	Description
Subscription Name	Specify the subscription name (this name will be displayed in NetWrix Enterprise Management Console under the Subscriptions node).
Description	Enter the subscription description (optional).
Report name	Select the report that you want to subscribe to from the drop-down list. NOTE: If you start the Report Subscription wizard from a specific report, this field will be filled in automatically.
Report description	This field is populated automatically depending on the selected report.

5. On the **Email Recipients** step, click the **Add** button and specify the email address(es) of the report recipients. It is recommended to click the **Verify** button. The system will send a test message to the specified email address(es) and will inform you if any problems are detected. Click **OK** to add the address and then **Next**.

Report R	cipients:			Add
New Ema				×
	Specify a new em administrator@ne		.	
		ОК		Cancel
			1973	

Figure 34: New Report Subscription: Email Recipients

- 6. On the **Report Parameters** step, select the report delivery format and check the **Do not send empty reports** box, if you do not want reports to be generated when no changes occurred during the reporting period. Specify the report filters (which differ depending on the selected report) and click **Next**.
 - **Note:** The list of formats available may vary depending on the SQL Server version: MS Excel, Word, PDF and others.

New Report Subscription				×
Report Param	eters			
Delivery file format:		PDF		•
Do not send empty reports				
Report filters				
Тор:		10		
Sort By:		Dates		•
	Previous	Next	Finish Car	ncel

Figure 35: New Report Subscription Wizard: Report Parameters

- 7. On the **Subscription Schedule** step, specify the report delivery schedule. The following options are supported:
 - <u>Daily</u>: reports will be delivered at a specified interval (in days) at 3:00 AM.
 - <u>Weekly</u>: reports will be delivered on the specified day(s) of the week at 3:00 AM.
 - <u>Monthly</u>: reports will be delivered in the specified months on the selected date at 3:00 AM.

🛅 New	v Report Subscription	×
Ą	Subscription Schedule	
0	These settings define the delivery schedule. Report schedule: Daily Daily Daily Schedule Weekly Every 1 Uay(s)	
	Previous Next Finish Cancel	

Figure 36: New Report Subscription: Subscription Schedule

8. On the last step, review your Subscription settings and click **Finish**. The new Subscription will appear under the **Subscriptions** node in the left pane.

6.4.2. Modifying a Subscription

Procedure 15. To modify a Subscription

 In NetWrix Enterprise Management Console, navigate to Managed Objects → <Managed_Object_name> → Exchange Change Reporter → Subscriptions and select the Subscription you want to modify. The Subscription page will be displayed:

Figure 37: The Subsc	ription	Page
----------------------	---------	------

NetWrix Enterprise Management Console		
File Action View Help		
(= -> 🖄 💼 🔽 🗊		
NetWrix Enterprise Management Console Managed Objects Get enterprise.local Get Exchange Change Reporter	Systems Management and Compliance	Enterprise Management Console
Reports Subscriptions Al MS Exchange Changes	General Recipients Schedule	
Sessions Sessions Settings Al Sessions	All MS Exchang Based on:	je Changes /NetWrix Exchange Change Reporter/All Changes Reports/All MS Exchange
	🗹 Enable	Changes
	Description:	
	Delivery file format:	Excel
	Report filters —	
	Who Changed (I	Domain/User):
	What Changed: Sort By:	% What Changed ▼
	Where Changed	
		ApplyRun Now

2. Modify the subscription parameters in the General, Recipients and/or Schedule tabs, and click Apply to save the changes.

6.4.3. Forcing On-Demand Report Delivery

You can force an on-demand delivery of any report that you have configured a subscription for.

Procedure 16. To force on-demand report delivery

- 1. In NetWrix Enterprise Management Console, expand the Managed Objects → <<u>Managed_Object_name</u>> → Exchange Change Reporter → Subscriptions node and select the Subscription for the report that you want to generate and send.
- 2. On the report Subscription page, click **Run Now**:

Figure 38: The Subscription Page

NetWrix Enterprise Management Console				_ 🗆 🗙
File Action View Help				
💠 🤿 🖄 🔟 🖬				
NetWrix Enterprise Management Console Managed Objects Giff enterprise.local Exchange Change Reporter	Systems Management and Compliance	Enterprise Ma	nagement Console	
Containge Change Change Changes	General Recipients Schedule			
	All MS Exchange	Changes		
All Sessions		/NetWrix Exchange Change Re Changes	porter/All Changes Reports/All M	S Exchange
	🔽 Enable			
	Description:			
	Delivery file format:		Excel	-
	Do not send empt	y reports		-
	Report filters			
	Who Changed (Do	omain\User):	%	
	What Changed:		%	
	Sort By:		What Changed	
	Where Changed:		*	
			Apply	Run Now

The report will be generated and sent to the specified recipient(s). The report will contain data starting from the last scheduled report delivery (or from Subscription creation time, if no scheduled deliveries have occurred so far) and until the last scheduled data collection time (3:00 AM by default).

7. CONFIGURING GLOBAL SETTINGS

NetWrix Enterprise Management Console provides a convenient interface for configuring or modifying the settings that will be applied to all existing Managed Objects and all NetWrix modules enabled for these objects. This chapter provides detailed instructions on how to configure these settings.

Note: For instructions on how to configure or modify the settings for an individual Managed Object, or a NetWrix change reporting module enabled for this object, refer to Section <u>4.2 Modifying Managed Object Settings</u>.

To access global settings, expand the Settings node in the left pane:

률 NetWrix Enterprise Management Console		_ _ _ ×
File Action View Help		
🗢 🔿 🖄 🖬 🛛 🖬		
NetWrix Enterprise Management Console Managed Objects Setherprise.local Exchange Change Reporter Subscriptions Setsoins Setsoins Reports Reports Audt Archive Schedule Audt Archive Schedule Al Sessions	Image: Settings Enterprise Management Console Settings Configure common settings for all installed modules. Seconds Database and Reports settings based on SQL Server Reporting Services. Seconds Email Notifications Common email settings used by all modules to send reports and notifications. Image: Settings Audit Archive Location and retention settings for a compressed file-based storage of collected data. Settedule Data collection and report generation schedule, and the default account. Seconds License View, add or update licenses for the installed modules.	

Figure 39: The Settings Page

The following settings can be configured:

- <u>Reports Settings</u>
- Email Notifications Settings
- <u>Audit Archive Settings</u>
- Data Processing Account Settings
- License Settings

7.1. Configuring the Reports Settings

The Reports option allows configuring the SQL Server and Report Server settings.

Procedure 17. To configure the Reports settings

1. In NetWrix Enterprise Management Console, navigate to Settings → Reports. Alternatively, you can click Reports in the Settings page. The following page will be displayed showing the current Reports settings:

NetWrix Enterprise Management Console			
File Action View Help			
🗢 🔿 🗡 🖬 🛛 🖬			
 NetWrix Enterprise Management Console Managed Objects enterprise.local enterprise.loca	Reports Settings	prise Management Console	

Figure 40: Settings: Reports

2. Click **Configure** in the right pane. The following dialog will be displayed:

Figure 41: The Reports Settings Dialog

Repo	rts Settings		×
V	Specify Microsoft SQL Se Download <u>MS SQL Expre</u>	erver settings: ess with Advanced Services TATION7\SQLExpress	
	✓ Windows authentical	tion	
	User name:		
	Password:		
	SQL Reporting Services		
	<u>R</u> eport Server URL:	https://WORKSTATION7/Report	Se Verify
	Report <u>M</u> anager URL:	https://WORKSTATION7/Report	ts_ Verify
		NOTE: Report Manager URL is op	tional
	Reports Configuration:		Start
		<u>0</u> K	<u>C</u> ancel
	How to configure SQL Se	erver 2005 to allow remote connection	ons

3. Specify or modify the following parameters:

Parameter	Description		
Enable Reports	Select this check box to enable the Reports feature for all Managed Objects.		
Server name	Specify the name of an existing SQL Server instance where an audit database will be created.		
Windows authentication	Select this box if you want to use the Data Processing Account you specified on the Managed Object creation to access the SQL database. Clear the box to use the SQL Server authentication.		
User name:	Specify a user name for the SQL Server authentication. NOTE: This user must belong to the target database owner role.		
Password:	Specify a password for the SQL Server authentication.		
Report Server URL	Specify the Report Server URL. NOTE: It is recommended to click the Verify button to ensure that the resource is reachable.		
Report Manager URL	Specify the Report Manager URL. NOTE: It is recommended to click the Verify button to ensure that the resource is reachable.		
Reports Configuration	Click the Start button to launch the Reports Configuration wizard that automatically installs and configures Microsoft SQL Server 2005 Express with Advanced Services.		

Table 8: The Reports Settings

4. Click **OK** to save your changes and then **Yes** in the confirmation message to apply these settings to all Managed Objects.

7.2. Configuring the Email Notifications Settings

The **Email Notifications** option allows configuring the SMTP settings used to deliver Change Summaries and Reports.

Procedure 18. To configure the email notifications settings

 In NetWrix Enterprise Management Console, navigate to Settings → Email Notifications. Alternatively, you can click Email Notifications in the Settings page. The following page will be displayed showing the current email settings:

NetWrix Enterprise Management Console			
File Action View Help			
🗢 🔿 🙍 🖬 📓 🖬			
Image Objects Image Objects Image Objects Image Change Reports Image Change Reports Image Subscriptions Image Sessions Image Sessions Image Reports Image Reports <	Email Notifications The following SMTP settings an Server name: Port number: Sender: Use SMTP authentication: User name: Use SSL: Use Implicit SSL:	e used to send email reports: 10.0.0.10 25 administrator@enterprise.local Disabled Disabled Disabled	Insole

Figure 42: Settings: Email Notifications

- 2. Click the **Configure** button in the right pane. The **SMTP Settings** dialog will be displayed:
 - Figure 43: SMTP Settings

Same u	
SMTP Settings	×
Specify the SMTP server settings that NetWrix Enter Management Console will use to send email reports.	prise
SMTP server name:	
10.0.0.10	
Port: 25	
Sender address:	
administrator@enterprise.local	Verify
,	
Use SMTP authentication	
User name:	
Password:	
Confirm password:	
Use Secure Sockets Layer encrypted connection (SSL)	
Use Implicit SSL connection mode	
OK	Cancel

3. Modify the settings and click **OK**. For a detailed explanation of the email parameters, refer to <u>Table 2: Email Settings Parameters</u>.

7.3. Configuring Audit Archive Settings

The **Audit Archive** option allows configuring the settings for the local repository of audit data.

Procedure 19. To configure the Audit Archive settings

 In NetWrix Enterprise Management Console, navigate to Settings → Audit Archive. Alternatively, you can click Audit Archive in the Settings page. The following page will be displayed showing the current Audit Archive settings:

🖥 Net Wrix Enterprise Management Cons	ole 💶 🗖 🖂 🖉
Eile Action View Help	
🗢 🔿 🞽 🖬 🛿 🖬	
 NetWrix Enterprise Management Console Managed Objects Settings Email Notifications Audit Archive Schedule License All Sessions 	Enterprise Management Console Audit Archive Audit Archive is a local file-based storage of audit data. Image: Write data to the Audit Archive Write audit data to: [C:\ProgramData\WetWrix\Management Console\Data\ Specify the retention period for audit data (in months): 12 Specify the retention period for sessions (in days):
	Apply

Figure 44: Settings: Audit Archive

2. You can modify the following settings:

Table 9:Audit Archive Settings

Parameter	Description
Write audit data to	Specify the path to the folder where your audit data will be stored. Click the Browse button to select a location.
Specify the retention period for audit data	Specify the number of months for which audit data will be stored. Data will be deleted automatically when its retention period is over.
Specify the retention period for sessions	Specify the number of days for which sessions (that is the information on daily data collection status) are stored and are available for review in NetWrix Enterprise Management Console. NOTE: The session retention period does not affect the Audit Archive retention setting.

Note: It is strongly recommended not to disable the **Write data to the Audit Archive** option, because if the audit data is not written locally, it will not be imported to the SQL database and will be unavailable for reports.

7.4. Configuring Data Processing Account Setting

The **Schedule** option allows modifying the default settings for Data Processing Account. To modify these settings, do the following:

Procedure 20. To modify Data Processing Account settings

1. In NetWrix Enterprise Management Console, navigate to Settings \rightarrow Schedule. Alternatively, you can click Schedule in the Settings page. The following page will be displayed showing the current data processing settings:

NetWrix Enterprise Management Console Managed Objects Imaged Objects </th <th>NetWrix Enterprise Management Lonsole</th> <th></th>	NetWrix Enterprise Management Lonsole	
NetWrix Enterprise Management Console Managed Objects Image of the enterprise local Image change Reports Image subscriptions Image Subscriptions Image Sessions Sessions Sessions Image Change Reports Image Rep	File Action View Help	
Managed Objects Interprise local Exchange Change Reporter Sessions Sessions Sessions Audit Archive Schedule Audit Archive Addit Archive Addit Archive Addit Archive Addit Archive All Sessions All Sessions Data Processing Account	🗢 🔿 🙍 🖬 📓 🖬	
		Report Delivery Schedule Data processing and report generation runs on the following schedule: Data Processing and Report Generation Schedule
User name: ENTERPRISE\administrator Change		Default data processing account: User name: ENTERPRISE\administratorChange

Figure 45: Settings: Schedule

- 2. Click the **Change** button next to **Default data processing account**. In the dialog that opens, specify the account credentials and click **OK**.
 - **Note:** The **Data Processing and Report Generation Schedule** setting is inapplicable to NetWrix Exchange Change Reporter.

7.5. Configuring License Settings

The License option allows viewing your current licenses for the installed NetWrix products, updating them and adding new licenses.

Procedure 21. To configure licenses

1. In NetWrix Enterprise Management Console, navigate to Settings → License. Alternatively, you can click License in the Settings page. The following page will be displayed showing the list of your current licenses:

NetWrix Enterprise Management Console								_	. 🗆 🗙
File Action View Help									
🗢 🔿 🗾 🖬 🛛 🖬									
WetWrix Enterprise Management Console Managed Objects Generprise.local Settings Reports Console Audit Archive Audit Archive Audit Archive Console	 Enterprise Management Console License Management The list below shows the licenses for the installed components and their current status. Red status indicates that a license has expired. Please contact your NetWrix sales representative for any details on licensing.								
All Sessions	 Evaluation Evaluation 	Feature Active Directory Change Reporter Exchange Change Reporter Group Policy Change Reporter	License Evaluation Evaluation	9/18/2012	9/18/2012	Licensed Am Unlimited users Unlimited users Unlimited users	Actu 1 users 1 users 1 users	Add/Update Remove	

Figure 46: Settings: License

- 2. The following options are available:
 - <u>To add/update your licenses</u>, click the **Add/Update** button. In the dialog that opens, specify your company name, your license count and the license codes (separated by commas or semi-colons).
 - **Note:** You can only install multiple licenses at the same time if they have the same license count. Otherwise, install them separately.
 - <u>To remove a license</u>, select it from the list and click the **Remove** button. Then click **Yes** in the confirmation dialog.
 - **Note:** NetWrix Exchange Change Reporter is a part of a larger change reporter pack that includes the following three modules:
 - NetWrix Active Directory Change Reporter
 - NetWrix Exchange Change Reporter
 - NetWrix Group Policy Change Reporter

Licenses for each of these modules have to be purchased separately. When you install the Enterprise Edition without purchasing a license, you can use the product forming the pack free of charge for 20 days. If you then purchase a license for one of the modules, the other modules will switch to the Freeware mode.

8. ADDITIONAL CONFIGURATION

This Chapter provides instructions on how to fine-tune NetWrix Exchange Change Reporter using the additional configuration options. It explains how to:

- <u>Auditing of Non-owner Mailbox Access</u>
- Enabling integration with third-party SIEM solutions
- <u>Excluding or including certain data types from/in reports</u>

8.1. Auditing of Non-owner Mailbox Access

You can expand the scope of your Exchange environment auditing with NetWrix Non-owner Mailbox Access Reporter. NetWrix Non-owner Mailbox Access Reporter checks the Exchange servers in the monitored domain and tracks non-owner mailbox access, including the information on who accessed what mailbox, which items inside the mailbox (emails, appointments and so on) and what actions were performed with them.

To use the option of Non-owner Mailbox Access Auditing, in Enterprise Management Console tree navigate to Managed Objects \rightarrow <Managed_Object_name> \rightarrow Exchange Change Reporter and click the Track Mailbox Access button. If NetWrix Non-owner Mailbox Access Reporter has already been installed on the computer running NetWrix Exchange Change Reporter, clicking the button will start the module configuration dialog. Otherwise, you will be redirected to the NetWrix Non-owner Mailbox Access Reporter website page where you can learn more about the product and download it.

8.2. Enabling Integration with Third-Party SIEM Solutions

If your organization is already using a third-party SIEM solution, NetWrix Exchange Change Reporter can help protect these investments by integrating with major SIEM systems and letting you manage audit data in your usual way, but with improved performance and increased reliability of collected audit data.

NetWrix Exchange Change Reporter can integrate with all major SIEM solutions, including Microsoft SCOM, RSA enVision®, ArcSight® Logger™, Novell® Sentinel™, NetIQ® Security Manager™, IBM Tivoli® Security Information and Event Manager™ and many other.

If integration with SIEM products is enabled, a custom Windows event log is created called NetWrix Change Reporter. This event log will generate events for each detected change (for detailed information on such events and their IDs, refer to the following NetWrix Technical Article: <u>Integration with Third-Party SIEM Systems</u>). You can configure custom processing rules, alerts and reports in your SIEM solution to react to these events.

If you are using Microsoft SCOM and want to integrate it with NetWrix Exchange Change Reporter, you need to install <u>NetWrix Exchange Change Reporter SCOM Management Pack</u>, which is a solution that captures events written by NetWrix Exchange Change Reporter into the dedicated event log, and then feeds it to Microsoft SCOM that generates corresponding reports and alerts (for a detailed description of alerts triggered by SCOM alerting rules, you can refer to the following NetWrix Technical Article: <u>NetWrix Active Directory Change Reporter SCOM Alerts Specification</u>).

To enable integration with SIEM systems, do the following:

Procedure 22. To enable integration with third-party SIEM solutions

1. In NetWrix Enterprise Management Console, navigate to Managed Objects \rightarrow <Managed_Object_name> \rightarrow Exchange Change Reporter.

2. In the right pane, click the **Configure** button next to **Advanced Options**. The following dialog will be displayed:

Figure 47: The Advanced Options Dialog



3. Select the Enable integration with Microsoft System Center option to integrate the product with Microsoft SCOM, or the Enable integration with third-party SIEM products option to integrate the product with a different SIEM solution, and click OK to save the changes.

8.3. Excluding/Including Data Types From/in Reports

You can fine-tune NetWrix Exchange Change Reporter by specifying various data types that you want to exclude from the product reports. This can be done by editing .txt configuration files located in the product installation folder. The table below provides a list of the product configuration files, their description, syntax and examples. One entry per line is accepted.

File Name	Description	Syntax	Example		
	Defines the Administrator Audit Logging (in		##OMIT OBJECT TYPES####################################		
aal_omitlist.txt	Exchange 2010 SP1 and later) cmdlets and attributes to be excluded from the MS Exchange change reports.	cmdlet.attrname	<pre>Set-Group #Update-AddressList Add-ADPermission Remove-ADPermission #RBAC: *- MailboxAuditLogSearch *-AdminAuditLogSearch</pre>		
aal_propnames.txt	Defines the Administrator Audit Logging (in Exchange 2010 SP1 and later) object classes and attributes to be displayed in the MS Exchange change reports.	classname.attrname=frie ndlyname Note: You can use a wildcard (*) for a class name to specify an attribute for all classes.	<pre>#OutlookAnywhere *- OutlookAnywhere.SSLOff loading = Allow secure channel (SSL) offloading</pre>		
omitobjlist_ecr.txt	Defines the object classes to be excluded from the MS Exchange change reports.	Classname Note: You can use a wildcard (*) for a class name to specify an attribute for all classes.	exchangeAdminService msExchMessageDeliveryConfi g Exchange_DSAccessDC		

 Table 10:
 NetWrix Exchange Change Reporter Configuration Files

File Name	Description	Syntax	Example
omitpathlist_ecr.txt	Defines the AD paths you want to be excluded from the MS Exchange change reports.	Path Note : You can use a wildcard (*) for a path.	?
omitproplist_ecr.txt	Defines the object classes and attributes to be excluded from the MS Exchange change reports.	classname.attrname Note: You can use a wildcard (*) for both class names and attribute names to exclude all of them. If there is no full stop, the entire line is considered to be a class name.	<pre>####################################</pre>
omitreporterrors_ecr.txt	Defines the errors to be excluded from the MS Exchange change reports.	Errorname Note: You can use a wildcard (*) for an errorname to exclude them all.	?
omitserverlist_ecr.txt	Defines the MS Exchange 2003 servers to be excluded from data collection.	NetBIOS_server_name Note: You can use the wildcard (*) when specifying servers for exclusion.	?
omitexchangeserverlist.txt	Defines the MS Exchange 2010 servers to be excluded from data collection.	FQDN_server_name Note: You can use the wildcard (*) when specifying servers for exclusion.	
omitstorelist_ecr.txt	Defines the object classes and attributes to be excluded from the MS Exchange snapshot.	classname.attrname Note: You can use a wildcard (*) for both class names and attribute names to exclude them all. If there is no full stop, the entire line is considered a class name.	Exchange_Server.Administrat iveGroup Exchange_Server.Administrat iveNote Exchange_Server.CreationTi me
propnames_ecr2003.txt	Defines the MS Exchange 2003 object classes and attributes to be displayed in the MS Exchange change reports.	classname.attrname=int elligiblename Note : You can use a wildcard (*) for a class name to specify an attribute for all.	###WMI / AD (Common) Exchange_Mailbox = Mailbox Exchange_Mailbox.StorageLi mitInfo = Storage Limit Info
propnames_ecr2007.txt	Defines the MS Exchange 2007 object classes and attributes to be displayed in the MS Exchange change reports.	classname.attrname=int elligiblename Note : You can use a wildcard (*) for a class name to specify an attribute for all.	msExchMDBAvailabilityGroup = Database Availability Group

A APPENDIX: SUPPORTING DATA

A.1 NetWrix Exchange Change Reporter Registry Keys

The table below contains the description of the basic NetWrix Exchange Change Reporter registry keys that you may need to configure while using the product. To configure a registry key, navigate to Start \rightarrow Run, type in Regedit and start Registry Editor.

Registry Key	Туре	Description/Value	Created during setup	Preserved during upgrade		
HKEY_LOCAL_MACHINE\SOFTWARE\(WOW6432Node)\NetWrix\AD Change Reporter						
CleanAutoBackupLogs	REG_DWORD	Defines the retention period for the security log backups: 0 - backups are never deleted from DCs [X] - backups are deleted after [X] hours	Yes	Yes		
IgnoreAuditCheckResultError	REG_DWORD	Defines whether to ignore audit check errors (displayed in the Change Summary footer): 0 - no 1 - yes	Yes	No		
IgnoreRootDCErrors	REG_DWORD	Defines whether to ignore event collection errors from the root DC when creating a snapshot: 0 - no 1 - yes	Yes	No		
MonitorModifiedAndRevertedBack	REG_DWORD	Defines whether the Change Summary displays the attributes whose values were modified and rolled back between data collections: 0- the attributes are not displayed 1 - the attributes are displayed as "modified and reverted back"	No	No		
ShortEmailSubjects	REG_DWORD	Defines whether to contract the email subjects (e.g. NetWrix Exchange Change Reporter:	No	No		

 Table 11:
 NetWrix Exchange Change Reporter Registry Keys

Registry Key	Туре	Description/Value	Created during setup	Preserved during upgrade	
		Summary Report - ECR Report): 0-no 1 - yes			
ProcessBackupLogs	REG_DWORD	Defines whether to process security log backups: 0 - no 1 - yes Note: If this key is set to 0, the security log backups ill not be deleted regardless of the value of CleanAutoBackupLo gs	Yes	No	
ShowReportFooter	REG_DWORD	Defines whether to display the footer in the Change Summary: 0 - no 1 - yes	Yes	No	
ShowReportGeneratorServer	REG_DWORD	Defines whether to display the report generation server in the Change Summary footer: 0 - no 1 - yes	Yes	No	
ShowSummaryInFooter	REG_DWORD	Defines whether to display the summary in the Change Summary footer: 0 - no 1 - yes	Yes	No	
ShowSummaryInHeader	REG_DWORD	Defines whether to display the summary in the Change Summary header: 0 - no 1 - yes	Yes	No	
HKEY_LOCAL_MACHINE\SOFTWAR Object Name>	E\(WOW6432No	ode)\NetWrix\AD Chang	ge Reporter	<managed< td=""></managed<>	
CollectLogsMaxThreads	REG_DWORD	Defines the number of DCs to simultaneously start log collection on	No	Yes	
HKEY_LOCAL_MACHINE\SOFTWARE\(WOW6432Node)\NetWrix\Management Console\Database settings					
overwrite_datasource	REG_DWORD	Defines whether to overwrite the database connection settings (stored in	No	Yes	

Registry Key	Туре	Description/Value	Created during setup	Preserved during upgrade
		the reports data source) if they differ from the SQL server settings specified when configuring the Managed Object 0 - no 1 - yes		
SqlOperationTimeout	REG_DWORD	Defines the timeout for executing SQL queries such as data selection, insertion or deletion in ms	No	Yes
timeout	REG_DWORD	Defines the connection to the SQL database timeout in sec	No	No

A.2 Related Documentation

The table below lists all documents available to support NetWrix Exchange Change Reporter:

Document Name	Overview
NetWrix Exchange Change Reporter Administrator's Guide	The current document. Provides a detailed explanation of the NetWrix Exchange Change Reporter features and step-by-step instructions on how to configure and use the product.
NetWrix Active Directory Change Reporter Installation and Configuration Guide.	Provides detailed instructions on how to install and configure NetWrix Exchange Change Reporter.
NetWrix Active Directory Change Reporter Administrator's Guide	Provides a detailed explanation of the NetWrix Active Directory Change Reporter features and step-by-step instructions on how to configure and use the product.
NetWrix Active Directory Change Reporter Freeware Edition Quick-Start Guide	Provides instructions on how to install, configure and use NetWrix Active Directory Change Reporter, NetWrix Group Policy Change Reporter and NetWrix Exchange Change Reporter Freeware Edition.
NetWrix Group Policy Change Reporter Administrator's Guide	Provides a detailed explanation of the NetWrix Group Policy Change Reporter features and step- by-step instructions on how to configure and use the product.
NetWrix Active Directory Change Reporter Release Notes	Contains a list of the known issues that customers may experience with NetWrix Active Directory Change Reporter 7.1, and suggests workarounds for these issues.

 Table 12:
 Product Documentation